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## SCRUTINY BOARD (CENTRAL AND CORPORATE)

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Meeting to be held in the Civic Hall Leeds on  
Monday, 22nd December, 2008 at 11.00 am\*

*\*No pre-meeting will take place)*

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### MEMBERSHIP

#### Councillors

M Dobson (Chair) - Garforth and Swillington  
B Atha - Kirkstall  
J Bale - Guiseley and Rawdon  
S Bentley - Weetwood  
B Chastney - Weetwood  
P Davey - City and Hunslet  
J Dowson - Chapel Allerton  
P Ewens - Hyde Park and Woodhouse  
M Hamilton - Headingley  
V Kendall - Roundhay  
A Lowe - Armley  
B Selby - Killingbeck and Seacroft  
P Wadsworth - Roundhay

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATIONS OF INTEREST</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>CALL IN OF A DECISION - BRIEFING PAPER</b></p> <p>To receive and consider the attached report of the Head of Scrutiny and Member Development.</p>	1 - 4
7			<p><b>REVIEW OF DECISION - A660 WOODHOUSE LANE/CLARENDON ROAD, WOODHOUSE PROPOSED INBOUND BUS/CYCLE LANE AND JUNCTION IMPROVEMENT MEASURES</b></p> <p>In accordance with Scrutiny Procedure Rules concerning Call In, to review a decision of the Director of Resources taken on 24<sup>th</sup> November 2008 in relation to paragraph 7.2 of the attached Design and Cost Report.</p>	5 - 20
8			<p><b>OUTCOME OF CALL-IN</b></p> <p>In accordance with Scrutiny Board Procedure Rules, to consider the Board's formal conclusion(s) and recommendation(s) arising from the conclusion of the Called-In decision.</p>	

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### Report of the Head of Scrutiny and Member Development

#### Scrutiny Board (Central & Corporate Functions)

Date: 22<sup>nd</sup> December 2008

Subject: CALL IN OF DECISION – BRIEFING PAPER

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**Electoral Wards Affected:**

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

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### 1.0 INTRODUCTION AND BACKGROUND

- 1.1 In accordance with the Council's Constitution, an officer decision has been Called In.<sup>1</sup> The background papers to this particular decision are set out as a separate agenda item and appropriate witnesses have been invited to give supporting evidence.
- 1.2 This report advises the Scrutiny Board on the procedural aspects of Calling In the decision.
- 1.3 The Board is advised that the Call In is specific to the report considered under the officer delegation decision scheme and issues outside of this decision, including other related decisions, may not be considered as part of the Board's decision regarding the outcome of the Call In.

### 2.0 REVIEWING THE DECISION

- 2.1 The process of reviewing the decision is as follows:
  - Members who have requested the Call In invited to explain their concern/reason for Call In request.
  - Relevant Officer(s) asked to explain decision.
  - Further questioning from the Board as appropriate.

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<sup>1</sup> Scrutiny Board Procedure Rules Paragraph 22

- 2.2 Members are reminded that it is only the decision Called In that the Board can make any recommendation on

## **OPTIONS AVAILABLE TO THE BOARD**

- 3.1 Having reviewed the decision, the Scrutiny Board will need to agree what action it wishes to take. In doing so, it may pursue one of three courses of action as set out below:

### Option 1- Release the decision for implementation

- 3.2 Having reviewed this decision, the Scrutiny Board may decide to release it for implementation. If the Scrutiny Board chooses this option, the decision will be immediately released for implementation and the decision may not be Called In again.

### Option 2 - Recommend that the decision be reconsidered.

- 3.3 The Scrutiny Board may decide to recommend to the decision maker that the decision be reconsidered. If the Scrutiny Board chooses this option a report will be submitted to the decision maker.
- 3.4 In the case of a delegated decision, the report of the Scrutiny Board will be submitted to the appropriate Officer within three working days of this meeting. The Officer will reconsider his/her decision and will publish the outcome of his/her deliberations on the delegated decision system. The decision may not be Called In again whether or not it is varied.

### Option 3 - Recommend that the decision be reconsidered and refer the matter to full Council if recommendation not accepted.

- 3.5 This course of action would only apply if the Scrutiny Board ( ) determined that a decision **fell outside the Council's Budget and Policy Framework** and this determination were confirmed by the Council's Section 151 Officer (in relation to the budget) or Monitoring Officer (in relation to other policies).
- 3.6 If, at the conclusion of this meeting, the Scrutiny Board forms an initial determination that the decision in question should be challenged on the basis of contravening the Budget and Policy Framework, then confirmation will subsequently be sought from the appropriate statutory officer.
- 3.7 Should the statutory officer support the Scrutiny Board's determination, then the report of the Scrutiny Board will be presented in the same manner as for Option 2. If the decision maker accepts the recommendation of the Scrutiny Board in these circumstances, then the revised decision will be published in the same manner as for Option 2 and the decision may not be Called In again. If, however, the decision maker does not accept the recommendation of the Scrutiny Board, then the matter will be referred to full Council for final decision. Decisions of full Council may not be Called In.
- 3.8 Should the appropriate statutory officer not confirm that the decision contravenes the Budget and Policy Framework, then the report of the Scrutiny Board would normally be progressed as for Option 2 (i.e. presented as a recommendation to the decision taker) but with no recourse to full Council in the event that the decision is not varied. As with Option 2, no further Call In of the decision would be possible.

3.9 However, the Scrutiny Board may resolve that, if the statutory officer does not confirm contravention of the Budget and Policy Framework, then it should be released for implementation in accordance with Option 1.

#### **4.0 FAILURE TO AGREE ONE OF THE ABOVE OPTIONS**

4.1 If the Scrutiny Board, for any reason, does not agree one of the above courses of action at this meeting, then Option 1 will be adopted by default, i.e. the decision will be released for implementation with no further recourse to Call In.

#### **5.0 FORMULATING THE BOARD'S REPORT**

5.1 If the Scrutiny Board decides to release the decision for implementation (i.e. Option 1), then the Scrutiny Support Unit will process the necessary notifications and no further action is required by the Board.

5.2 If the Scrutiny Board wishes to recommend that the decision be reconsidered (i.e. Options 2 or 3), then it will be necessary for the Scrutiny Board to agree a report setting out its recommendation together with any supporting commentary.

5.3 Because of the tight timescales within which a decision Call In must operate, it is important that the Scrutiny Board's report be agreed at the meeting.

5.4 If the Scrutiny Board decides to pursue either of Options 2 or 3, it is proposed that there be a short adjournment during which the Chair, in conjunction with the Scrutiny Support Unit, should prepare a brief statement proposing the Scrutiny Board's draft recommendations and supporting commentary. Upon reconvening, the Scrutiny Board will be invited to amend/ agree this statement as appropriate (a separate item has been included in the agenda for this purpose).

5.5 This statement will then form the basis of the Scrutiny Board's report (together with factual information as to details of the Called In decision, lists of evidence/witnesses considered, Members involved in the Call In process etc).

5.6 The Scrutiny Board is advised that there is no provision within the Call In procedure for the submission of a Minority Report.

#### **6.0 RECOMMENDATION**

6.1 The Scrutiny Board (Central & Corporate Functions) is asked to note the contents of this report and to adopt the procedure as detailed within it.

#### **Background Papers**

None Used

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### Report of the Head of Scrutiny and Member Development

#### Scrutiny Board (Central & Corporate Functions)

Date: 22<sup>nd</sup> December 2008

**Subject: REVIEW OF DECISION – A660 WOODHOUSE LANE/CLARENDON ROAD,  
WOODHOUSE PROPOSED INBOUND BUS/CYCLE LANE AND JUNCTION  
IMPROVEMENT MEASURES**

**Electoral Wards Affected: ALL**

#### **Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

## **1.0 INTRODUCTION AND BACKGROUND**

1.1 This paper presents the background papers to a decision which has been Called In in accordance with the Council's Constitution.<sup>1</sup>

1.2 Papers are attached as follows:

- Copy of completed Call In request form
- The Delegated Decision Notification.

1.3 Appropriate Members and/or officers have been invited to attend the meeting in order to explain the decision and respond to questions.

1.4 Members should note that this officer delegated decision required two decisions, one from the Chief Highways Officer and one from the Director of Resources. The former decision is outside the period for Call IN, therefore the decision Called in is that of the Director of Resources, identified in paragraph 7.2 of the attached Design and Cost Report.

## **2.0 RECOMMENDATION**

2.1 The Scrutiny Board (Central & Corporate Functions) is asked to review this decision and to determine what further action it wishes to take.

### **Background Papers**

None used

<sup>1</sup> Scrutiny Board Procedure Rules Paragraph 22

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CALL IN REQUEST

A Call In request may be made by:

- a) Any five non-executive Members of council, OR
- b) two non-executive Members of council if they are not from the same political group<sup>1</sup>

Date of decision publication: 29<sup>TH</sup> NOVEMBER 2008

Delegated decision ref: D34694 or

Executive Board Minute no: or

Area Committee Name and decision ref:

Decision description: A660 WOODHOUSE LANE/CLARENDON ROAD,  
WOODHOUSE PROPOSED INBOUND BUS/CYCLE LANE AND  
JUNCTION IMPROVEMENT MEASURES

Reasons for Call In:  
All requests for Call In must detail why, in the opinion of the signatories, the decision was not taken in accordance with the principles set out in Article 13 of the Council constitution (decision making) (principles of decision making) or where relevant issues do not appear to be taken into consideration. *Please tick the relevant box(es) and give an explanation.*

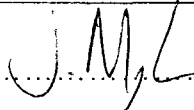
<input type="checkbox"/>	Proportionality (ie the action must be proportionate to the desired outcome)
<input checked="" type="checkbox"/>	Due consultation and the taking of professional advice from officers
<input type="checkbox"/>	Respect for human rights
<input type="checkbox"/>	A presumption in favour of openness
<input type="checkbox"/>	Clarity of aims and desired outcomes
<input type="checkbox"/>	An explanation of the options considered and details of the reasons for the decision
<input type="checkbox"/>	Positive promotion of equal opportunities
<input type="checkbox"/>	Natural justice

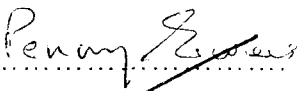
Explanation: AREA COMMITTEE HAVE NOT BEEN CONSULTED AS STATED IN THE REPORT. THE ITEM IS TO BE DISCUSSED AT THE MEETING ON THE 18<sup>TH</sup> DECEMBER 2008. PREVIOUS DISCUSSION WAS ABORTIVE THROUGH A MISUNDERSTANDING

<sup>1</sup> In the case of decisions made by Area Committees, a Member cannot count as one of the two / five signatures if they are a member of that Area Committee.

**Leeds City Council Scrutiny Support Unit**

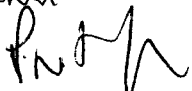
The following signatories request that the above decision be called in:

1) Signature  Political group LIBERAL DEMOCRAT  
Print name JAMES MONAGHAN

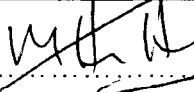
2) Signature  Political group ~~LD~~  
Print name PENNY EWENTS

Not Valid Signature

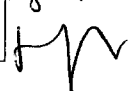
NB: Only two signatures are required if the councillors signing this form are not from the same political group (option b above).

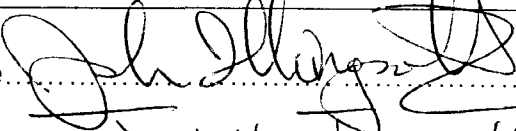
  
11/12/08

For option a) continue to fill in the rest of the signatures.

3) Signature  Political group LIBERAL DEMOCRAT  
Print name MARTIN HAMILTON

Not Valid

Signature  
  
11/12/08

4) Signature  Political group LABOUR  
Print name JOHN DELINGWORTH

5) Signature.....  
Print name .....

This form should be submitted to the Head of Scrutiny and Member Development (Scrutiny Support Unit, 1st Floor West, Civic Hall) by **5.00pm on the fifth working day after the decision publication date**. The office is open from 9.00am to 5.00pm.

(For further information on the Call In procedure please refer to the Scrutiny Support Unit intranet site, or contact the Unit on 39 51151).

For office use only: (box A)

Received on behalf of the Head of Scrutiny and Member Development by:

*f.n. m*

.....(signature)

Date: *11 December 2008* Time: *13.00* SSU ref: *2008/9/034694/31*

For office use only: (box B)

Exemption status checked

Call In authorised: Yes / No

Date checked:

Signed: *f.n. m*

Signatures checked:

Date: *11/12/08*

Receipts given:

Validity re article 13

Receipt details: .....

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# DELEGATED DECISION NOTIFICATION

REF NO<sup>1</sup>  
34694

SERVICE AREA	RESOURCES																		
SUBJECT <sup>2</sup>	A660 Woodhouse Lane/Clarendon Road, Woodhouse Proposed Inbound Bus/Cycle Lane And Junction Improvement Measures																		
DECISION <sup>3</sup>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">COUNCIL FUNCTION <input type="checkbox"/></td> <td style="width: 25%; padding: 5px;">EXECUTIVE DECISION (KEY) <input type="checkbox"/></td> <td style="width: 25%; padding: 5px;">EXECUTIVE DECISION (MAJOR) <input checked="" type="checkbox"/></td> <td style="width: 25%; padding: 5px;">EXECUTIVE DECISION (OTHER) <input type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">NOT SUBJECT TO CALL IN</td> <td style="padding: 5px;"><sup>4</sup>EXEMPT FROM CALL IN: YES / NO</td> <td style="padding: 5px;"><sup>4</sup>EXEMPT FROM CALL IN: NO</td> <td style="padding: 5px;">NOT SUBJECT TO CALL IN</td> </tr> </table> <p style="margin-top: 10px;">The Director of Resources:</p> <ul style="list-style-type: none"> <li>i) noted the contents of the report; and</li> <li>ii) gave authority to incur expenditure of £135,000 staff costs comprising of £5,000 for the cost benefit analysis and £130,000 design costs, to be met from the Integrated Transport scheme 99609 within the approved Capital Programme.</li> </ul>	COUNCIL FUNCTION <input type="checkbox"/>	EXECUTIVE DECISION (KEY) <input type="checkbox"/>	EXECUTIVE DECISION (MAJOR) <input checked="" type="checkbox"/>	EXECUTIVE DECISION (OTHER) <input type="checkbox"/>	NOT SUBJECT TO CALL IN	<sup>4</sup> EXEMPT FROM CALL IN: YES / NO	<sup>4</sup> EXEMPT FROM CALL IN: NO	NOT SUBJECT TO CALL IN										
COUNCIL FUNCTION <input type="checkbox"/>	EXECUTIVE DECISION (KEY) <input type="checkbox"/>	EXECUTIVE DECISION (MAJOR) <input checked="" type="checkbox"/>	EXECUTIVE DECISION (OTHER) <input type="checkbox"/>																
NOT SUBJECT TO CALL IN	<sup>4</sup> EXEMPT FROM CALL IN: YES / NO	<sup>4</sup> EXEMPT FROM CALL IN: NO	NOT SUBJECT TO CALL IN																
AFFECTED WARDS	HYDE PARK AND WOODHOUSE																		
ADVICE SOUGHT	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Yes</th> <th style="width: 20%; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>Legal</td> <td style="text-align: center;">✓</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Finance</td> <td style="text-align: center;">✓</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Personnel</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Equal Opportunities</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Other (please specify)</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">✓</td> </tr> </tbody> </table>		Yes	No	Legal	✓	<input type="checkbox"/>	Finance	✓	<input type="checkbox"/>	Personnel	<input type="checkbox"/>	✓	Equal Opportunities	<input type="checkbox"/>	✓	Other (please specify)	<input type="checkbox"/>	✓
	Yes	No																	
Legal	✓	<input type="checkbox"/>																	
Finance	✓	<input type="checkbox"/>																	
Personnel	<input type="checkbox"/>	✓																	
Equal Opportunities	<input type="checkbox"/>	✓																	
Other (please specify)	<input type="checkbox"/>	✓																	
DECLARED OFFICER / MEMBER INTERESTS <sup>5</sup>																			

<sup>1</sup> This reference number will be assigned by Governance Services and notified to you

<sup>2</sup> A brief heading should be inserted

<sup>3</sup> Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding upon the chosen option, although care must be taken not to disclose any confidential or commercially sensitive information. Guidance on the substance of the note is available from Governance Services

<sup>4</sup> For Key and Major decisions only. If exempt from Call In details to be provided in the report. The Call In period expires at 5.00 pm on the **5<sup>th</sup>** working day after publication. Scrutiny Support will notify decision makers of matters called in by no later than 12.00 noon on the **6<sup>th</sup>** day.

<sup>5</sup> No officer having a pecuniary interest in any matter should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here.

DISPENSATION BY STANDARDS COMMITTEE

DATE: .....

BACKGROUND PAPERS<sup>6</sup>

- A design instruction issued by the Transport Strategy Group in January 2008.
- Consultation letters to Ward Members, local MP, Emergency Services and Metro.
- NGT Preliminary Proposals.
- Traffic Survey Results.

CONFIDENTIAL REPORT

YES  NO  RULE NO 10.4<sup>7</sup> ( )

DETAILS OF CONSULTATION UNDERTAKEN (OTHER REASONS/ ORGANISATIONS CONSULTED)

	Yes	No	Date
Executive Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ward Councillors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15 September 2008
Chief Officers Affected	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Others (Specify)			
Emergency Services and Metro (WYPTE)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15 September 2008
NGT Project Team	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unknown
NorthWest (Inner) Area Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15 September 2008
Local Residents and Businesses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unknown

CONTACT PERSON

N BORRAS

CONTACT NO

3951431

AUTHORISED SIGNATORY<sup>8</sup>

*M Taylor*

DATE

2<sup>nd</sup> December 2008

	KEY	MAJOR	OTHER
<sup>9</sup> *First publication (5 day notice)			
Commencement for Call In		4/12/2008	
Last date for Call In		11/12/2008	
Implementation Date		12/12/2008	

\* If key decision not on Forward Plan, the reason and need that the decision be taken are that:

<sup>6</sup> A separate Index should be prepared if necessary. ALL DOCUMENTATION UPON WHICH THE DECISION WAS BASED MUST BE RETAINED AND BE READILY ACCESSIBLE SO IT CAN BE PRODUCED SHOULD THE DECISION BE CHALLENGED

<sup>7</sup> Access to Information Procedure Rules

<sup>8</sup> The signatory must be duly authorised by the Director to make the decision in accordance with the Department's scheme. It is not acceptable for the signature to be 'pp' for an authorised signatory. For Key Decisions only, the date of the authorised signature signifies that, at the time, the Officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have upon the final decision.

<sup>9</sup> Governance Services will enter these dates



**REPORT TO THE CHIEF HIGHWAYS OFFICER AND DIRECTOR OF RESOURCES**

**DATE: 24 NOVEMBER 2008**

**Subject: Design & Cost Report**

**Scheme Title: A660 WOODHOUSE LANE/CLARENDON ROAD, WOODHOUSE PROPOSED INBOUND BUS/CYCLE LANE AND JUNCTION IMPROVEMENT MEASURES**

**Capital Scheme Number: 14893**

**Electoral Wards Affected:**

HYDE PARK AND WOODHOUSE

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Eligible for Call In

Not Eligible for Call In  
(Details contained in the report)

**EXECUTIVE SUMMARY**

This report is to seek approval for the detailed design and public consultation of a scheme to introduce an inbound bus/cycle lane on the A660 Woodhouse Lane between Rampart Road and Clarendon Road and junction improvement measures at the A660 Woodhouse Lane/Clarendon Road junction and the advertisement of a Traffic Regulation Order (TRO) to introduce the bus/cycle lane.

**1.0 PURPOSE OF THIS REPORT**

1.1 The purpose of this report is to seek approval for the detailed design and public consultation of a scheme to introduce an inbound bus/cycle lane on the A660 Woodhouse Lane between Rampart Road and Clarendon Road, undertake junction improvement measures at the A660 Woodhouse Lane/Clarendon Road junction and advertise a draft TRO to introduce a bus/cycle lane along the length, as shown on the attached drawing number TMW-17-1183-02C.

**2.0 BACKGROUND INFORMATION**

2.1 The A660 is currently the most congested transport corridor in Leeds and Metro and the bus operators have stated that this route is of most concern in terms of delays to public transport. As a result of this, the Woodhouse Lane/Clarendon Road junction is the first phase of a proposed package of works to be undertaken along the A660 corridor.

- 2.2 In recent years, the corridor has endured blight as a result of being part of the former Supertram proposals. These proposals have now been superseded by the New Generation Transport proposals (NGT). However, although the A660 corridor forms part of those proposals, it is currently envisaged that the A660 will not form part of the initial scheme. Therefore, it has been agreed between the City Council and Metro that other proposals for the A660 should be developed.
- 2.3 The Woodhouse Lane/Clarendon Road junction is a current Site for Concern ranked as number 79, in the Council's "Sites for Concern" Accident framework, with 15 personal injury accidents, consisting of 12 slight and 3 serious accidents.
- 2.4 The site has a very high PV<sup>2</sup> count showing very high pedestrian flows to and from the university. Clarendon Road, adjacent to 'The Library' public house, was recommended for a signalised pedestrian crossing and approved in the Pedestrian Crossing Review in March 2007.

### **3.0 MAIN ISSUES**

#### **3.1 Design Proposals/Scheme Description**

- 3.1.1 It is proposed to introduce an inbound bus and cycle lane, improve the existing traffic signals at the A660 Woodhouse Lane/Clarendon Road junction and introduce pedestrian and cycle facilities in order to improve vehicular and pedestrian movements and reduce the number of injury accidents.
- 3.1.2 In order to facilitate the provision of the bus priority and improvement scheme, the intentions are to:
- i) provide an inbound bus and cycle lane starting 60m east of Rampart Road by widening the existing carriageway on the north eastern side of Woodhouse Lane;
  - ii) widen the existing carriageway on the south western side of Woodhouse Lane to facilitate the proposed bus and cycle lane and aid the maximization of the junction capacity;
  - iii) provide formal pedestrian facilities on the Clarendon Road leg of the junction and improve the existing pedestrian facilities on the north western leg of Woodhouse Lane;
  - iv) construct pedestrian islands on both legs of Woodhouse Lane and realign the existing central island on the north western leg of the junction to allow for the provision of traffic signals and pedestrian facilities;
  - v) take up and relay the existing Yorkstone flagged footways on both sides of the north western leg of Woodhouse Lane and relay/renew the concrete paved footways on the southern leg of Woodhouse Lane outside the university;
  - vi) remove 7 no. trees along the north eastern side of Woodhouse Lane, which will then be replaced with 12no. new trees at locations to be agreed with the City Council's Forestry Section;
  - vii) undertake all ancillary improvement works necessary for the proper implementation of the scheme including carriageway resurfacing, traffic signing and road markings and street lighting works; and
  - viii) advertise and implement a draft TRO to introduce a bus/cycle lane along the A660 Woodhouse Lane.

- 3.1.3 All works are to be undertaken within the boundary of the adopted highway and will not encroach onto or affect either Woodhouse Moor or Cinder Moor.
- 3.1.4 In addition to the above works it is also proposed to undertake a cost benefit analysis on the future phases of work proposed for the A660 Corridor between Clarendon Road in Woodhouse and St Michael's Road in Headingley.
- 3.1.4 The total estimated staff costs for the required highway works and the cost benefit analysis are £135,000, comprising of £5,000 for the cost benefit analysis and £130,000 design costs, which can be met from the Integrated Transport scheme within the approved Capital Programme and is eligible for 100% Government funding.
- 3.1.5 The scheme proposals are illustrated on the attached drawings number TMW-17-1183-02c.

## 3.2 Consultations

- 3.2.1 Ward Members and Local MPs: Ward Members and the Local MPs were consulted by letter dated 15 September 2008. One Councilor was concerned about the removal of part of the grass verge to accommodate the proposed inbound bus/cycle lane. Another was concern about the removal of the existing bus lay-by, which is used illegally by pizza delivery vehicles. He questioned as to where these vehicles will be able to park and was informed that there is ample parking on Raglan Road. No other adverse comments or objections were received.
- 3.2.2 Emergency Services and Metro (WYPTE): Emergency Services and Metro were consulted by letter dated 15 September 2008. West Yorkshire Police have no objections towards the scheme proposals. Metro identified the need to relocate the inbound bus stop, which will be discussed as part of the detailed design. No other comments or objections were received.
- 3.2.3 NGT Project Team: The preliminary scheme proposals have been discussed at great length with the NGT Project Team in order to ensure that any proposals implemented at this time would not be detrimental to future NGT proposals.
- 3.2.3 North West (Inner) Area Committee: North West (Inner) Area Committee were consulted by letter dated 15 September 2008 with a view to obtaining their comments and those of The Friends of Woodhouse Moor. No adverse comments or objections were received.
- 3.2.5 Local Residents and Businesses: As part of the ongoing detailed design, a substantial consultation process with local residents and businesses will be undertaken and the comments presented to the Joint Highways Board prior to implementation of the scheme.

## 3.3 Programme

- 3.3.1 It is anticipated that the detailed scheme design and public consultation can be undertaken during the 2008/2009 financial years, subject to approval.

## **4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

### **4.1 Compliance with Council Policies**

- 4.1.1 Environmental Policy: The proposals contained within this report are in accordance with the aims of the Policy since the improvement works will reduce the number and severity of accidents, thereby creating a safer local environment, and will help encourage the use of public transport
- 4.1.2 Mobility: The provision of dropped crossings and pedestrian facilities will provide a positive aid to all pedestrians and ease pedestrian movement across the A660 Woodhouse Lane and Clarendon Road.
- 4.1.3 Local Transport Plan (LTP): The proposals contained in this report are in accordance with Primary Objectives of the Local Transport Plan: To improve safety, security and health in particular to reduce the number and severity of accidents thereby creating a safe environment, making public transport more accessible for the public and improve the highway network and provide facilities for each road user.
- 4.1.4 Ethnic minorities, women and disabled people: This report has no implication for ethnic minorities, women or disabled people.
- 4.1.5 LTP Policy Approval: A Design Instruction was issued by Transport Policies and Programme Section in January 2008
- 4.1.5 Safety Audit: A Stage 1 Safety Audit was undertaken on the 8 October 2008. Comments based on a preliminary scheme drawing were received from Accident Studies and will be addressed as part of the detailed design process

### **4.2 Community Safety**

- 4.2.1 The proposals contained in this report have no implications under Section 17 of the Crime and Disorder Act 1988.

## **5.0 LEGAL AND RESOURCE IMPLICATIONS**

### **5.1 Scheme Design Estimate**

- 5.1.1 Funding: The total estimated staff costs for the required highway works and the cost benefit analysis are £135,000, comprising of £5,000 for the cost benefit analysis and £130,000 staff costs, which can be met from the Integrated Transport scheme within the approved Capital Programme and is eligible for 100% Government funding.
- 5.1.2 Staffing: There are no additional staffing implications arising from these proposals.

### **5.2 Capital Funding and Cash Flow**

Parent Scheme Number : 99609

Title : LTP Integrated Transport Scheme

## **6.0 CONCLUSIONS**

- 6.1 The proposed introduction of an inbound bus/cycle lane, the improvements to the A660 Woodhouse Lane/Clarendon Road junction and the associated Traffic Regulation Order (waiting and loading restrictions and bus lane ) will reduce the number and severity of injury accidents at the A660 Woodhouse Lane/Clarendon Road junction and serve to greatly improve the service and reduce the delays of public transport.

## **7.0 RECOMMENDATIONS**

### CHIEF HIGHWAYS OFFICER

- 7.1 The Chief Highways Officer is requested, subject to approval of the Director of Resources to:
- i) approve the design and public consultation of the junction improvement scheme at the A660 Woodhouse Lane/Clarendon Road junction and an inbound bus/cycle lane along the A660 Woodhouse Lane between Rampart Road and Clarendon Road, as shown on the attached drawing number TMW-17-1183-02C, at a total cost of £135,000; and
  - ii) request the Assistant Chief Executive (Corporate Governance) to advertise the draft Traffic Regulation Order to introduce a bus/cycle lane on Woodhouse Lane as shown on attached drawing number TMW-17-1183-02C and, if no valid objections are received, to make, seal and implement the Traffic Regulation Order as advertised.

### 7.2 DIRECTOR OF RESOURCES

The Director of Resources is requested to:

- i) note the contents of the report; and
- ii) give authority to incur expenditure of £135,000 staff costs comprising £5,000 for the cost benefit analysis and £130,000 design costs, to be met from the Integrated Transport scheme 99609 within the approved Capital Programme.

## **8.0 BACKGROUND PAPERS**

- A design instruction issued by the Transport Strategy Group in January 2008.
- Consultation letters to Ward Members, local MP, Emergency Services and Metro.
- NGT Preliminary Proposals.
- Traffic Survey Results.

1. CURRENT APPROVAL FUNDING (£000'S)

CPRH		TOTAL	ACTUAL TO 31.03.08	2008/09	2009/10	2010/11	2011/12	2012 ON
Parent Balance		19,041.0	68.9	1,832.1	8,120.2	9,019.8		

2. CURRENT FORECAST OF EXPENDITURE (£000'S)

Gross Expenditure by CPRH SCHEME NO:		TOTAL	ACTUAL TO 31.03.08	2008/09	2009/10	2010/11	2011/12	2012 ON
Previous Approvals :		3,833.3	68.9	242.6	3,263.2	258.6	0.0	0.0
This Approval :	Staff (06)	135.0		70.0	65.0	0.0	0.0	0.0
	Works (03)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Other (07)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Balance		15,072.7	0.0	1,519.5	4,792.0	8,761.2	0.0	0.0
Total =	B	19,041.0	68.9	1,832.1	8,120.2	9,019.8	0.0	0.0
Less Income *		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Net Cost	C	19,041.0	68.9	1,832.1	8,120.2	9,019.8	0.0	0.0
Less 100% Gov Funding		19,041.0	68.9	1,832.1	8,120.2	9,019.8	0.0	0.0
GENERAL RESOURCE REQUIRED	D	0.0	0.0	0.0	0.0	0.0	0.0	0.0

\* FOR EXAMPLE : Grants/Contributions/Operating Leasing

3. REVENUE IMPLICATIONS OF THIS APPROVAL (£)

Code 27/294		Latest Estimated Revenue Effect			
		2008/09	2009/10	2010/11	2011/12
Employees					
Running Costs					
Capital Financing		2,785	8,103	10,532	10,324
Income					
Net Service Cost	E	2,785	8,103	10,532	10,324

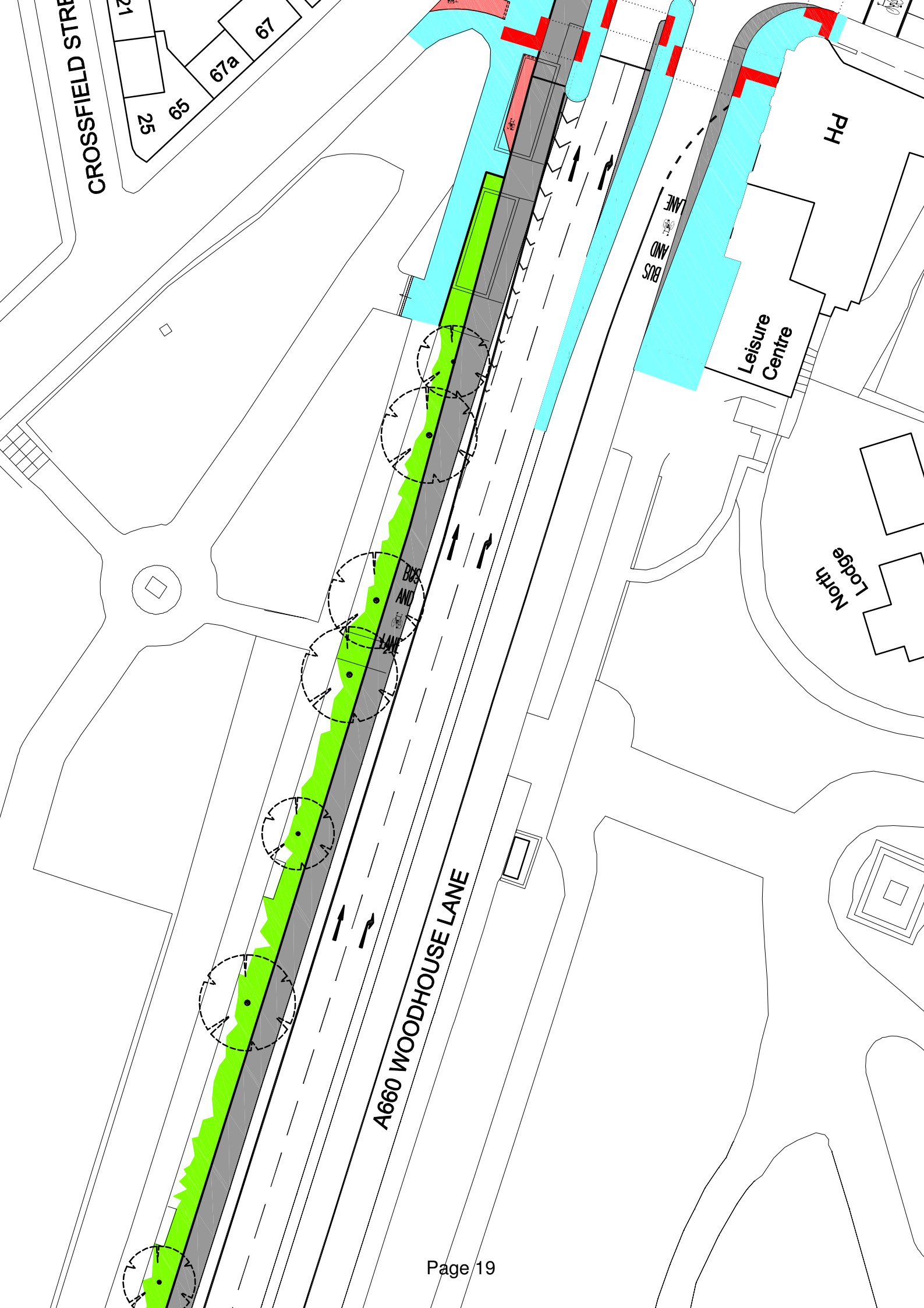
REMARKS

4. REVISED CASH FLOW IN ISMUS FOR CHILD SCHEME NO: 14893

CPRH		TOTAL	ACTUAL TO 31.03.08	2008/09	2009/10	2010/11	2011/12	2012 ON
Staff (06)		135.0	0.0	70.0	65.0	0.0	0.0	0.0
Works (03)		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other (07)		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Expenditure	A	135.0	0.0	70.0	65.0	0.0	0.0	0.0

5. REVISED CASH FLOW IN ISMUS FOR PARENT SCHEME NO: 99609

CPRH		TOTAL	ACTUAL TO 31.03.08	2008/09	2009/10	2010/11	2011/12	2012 ON
Parent Balance		15,072.7	0.0	1,519.5	4,792.0	8,761.2	0.0	0.0



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